



THE PREUSS SCHOOL US SAN DIEGO 9500 GILMAN DRIVE #0536

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Board Policy – Associated Student Body (ASB)

Adopted October 2025

Purpose

The Advisory Board of The Preuss School UC San Diego recognizes the importance of encouraging student leadership, civic engagement, and responsibility through student government and student body organizations. The Board authorizes the formation and operation of an Associated Student Body (ASB) in accordance with California Education Code §§ 48930–48938.

Authorization and Oversight

1. Students may form an Associated Student Body (ASB) upon approval of the Governing Board and under the general direction of the school principal or designee. (Ed. Code § 48930)
2. The ASB shall operate for the benefit of students and may conduct activities consistent with law, Board policy, and administrative regulations.
3. UC San Diego shall retain ultimate responsibility for ensuring proper oversight of ASB funds and activities.

Use of Funds

1. ASB funds shall be expended for the benefit of students of the school. (Ed. Code § 48932)
2. ASB funds shall be used only for purposes that are non-instructional in nature and that benefit pupils generally, as permitted under law. (Ed. Code § 48934)
3. All expenditures shall require proper approval consistent with law, Board policy, and UC San Diego policies and procedures.

Accounting and Fiscal Procedures

1. General and accounting procedures for the operation of the student body will be followed as detailed in the **Fiscal Crisis and Management Assistance Team (FCMAT) Associated Student Body (ASB) Accounting Manual, Fraud Prevention Guide, and Desk Reference**, as well as district/charter board policy and administrative regulations.
2. If the The Preuss School UC San Diego develops and adopts its own ASB manual, handbook, or list of allowable and prohibited ASB activities and transactions that differ from those in the FCMAT ASB Manual, the district's documents shall prevail.

3. ASB funds shall be deposited, expended, and accounted for in accordance with Education Code §§ 48933–48938 and all applicable regulations. Annual audits of ASB funds shall be conducted as required by law.

Student Leadership

1. The ASB shall have a constitution and bylaws, approved by the school principal or designee, which outline the structure of student government, election procedures, and responsibilities of officers.
2. Student officers shall be elected by secret ballot and shall serve for terms defined in the ASB constitution.
3. The principal or designee shall serve as the ASB advisor and ensure compliance with applicable laws and regulations.

Legal References

- Education Code §§ 48930–48938 (Student Body Organizations)
- Education Code § 35182.5 (School-related personal articles)
- Education Code § 41031 (Deposit of money in county treasury)
- California Code of Regulations, Title 5, §§ 15500–15501 (Student Body Organizations)
- FCMAT Associated Student Body Accounting Manual, Fraud Prevention Guide, and Desk Reference